



South Okanagan Montessori School Society

10317 Prairie Valley Road, Summerland, BC V0H 1Z5

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www.summerlandmontessori.com

| BOARD MEETING MINUTES | | |
|--------------------------------|---|--|
| Date: February 13, 2019 6:07pm | | |
| | | |
| 1. | Roll Call: | Position Attendance |
| | Stephanie Griffiths | (President) – present |
| | Tania Snyders | (Vice-President) – present |
| | Chandra Moffat | (Treasurer) – present |
| | Lara Rudniski | (Secretary) – present |
| | Tamora Davy | (Member at Large) – present |
| | Jason Brown | (Member at Large) – present |
| | Miranda Hildebrandt | (Member at Large) – absent |
| | Karin Potgieter | (SOMSS Coordinator) – present |
| | Ms Jenny | (Acting Head of School) – present |
| | Ms Shandel | (Acting Head of Operations & Curriculum) – present |
| | | |
| 2 | Motion: To Accept Agenda | |
| | Motion By: Tania | |
| | Seconded By: Jason | |
| | Passed By: All | |
| | | |
| 3 | Motion: To Approve the Minutes from Jan. 16th, 2019 | |
| | Motion By: Jason | |
| | Seconded By: Miranda | |
| | Passed By: All | |
| b | Acknowledge New Members nominated herself for Acting Treasurer | |
| | Chandra Moffat | |
| | | |
| 4 | Motion: To Approve Completed Items during Jan. 16th Meeting | |
| | Motion By: Lara | |
| | Seconded By: Tania | |
| | Passed By: All | |
| | | |
| 5 | Items Completed/Closed during Feb. 13th, 2019 Meeting | |
| a | No items closed | Completed |

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|-----------------------|--|-------------------------------------|-------------------|
| 6 | Ongoing Items | | |
| a | Online school and grant calendar has been created and is being populated. | | Tabled |
| b | Stephanie will monitor the successful and unsuccessful grant applications. | | Tabled |
| c | Program promotion Table this Action: French video production. Table this Action: "Get to know my family" questionnaire for all students. | | Tabled |
| d | Painting quotes for exterior frames and staircases Update: Unable to find volunteers to paint Action: <i>Obtain quotes and then lock in a contractor for spring 2019</i> | | Tabled |
| 7 | Business/ Unfinished Arising from the Previous Minutes: | Appointed To: | Time Frame |
| a | Strategic Planning Discussion ACTION: <i>Tamora has collected a few testimonials from Ms Jenny and will post on website</i> | Jenny Tamora | Next Meeting |
| b | Rental Property at 10309 Prairie Valley Rd: Action: <i>Move the rezoning forward to facilitate the childcare facility.</i> | Stephanie Lara Karin Jason | <i>Sept. 2019</i> |
| 8 | Head of School Report (see attached document Dated Feb. 13 2019) | | |
| 9 | Coordinator's Report (see report attached Dated Feb. 13 2019) | | |
| a | Move to purchase the domain name Summerland Early Learning Centre Motioned by: Tamora Second by: Jason Passed by: All | | |
| Tamora left at 7:30pm | | | |
| 10 | Financial Report: Deferred to next month | | |
| b | Continue investigating how to access Gaming Account for Victoria trip | | |
| 11 | Event Committee & Fundraising: | | |
| a | Fundraising - The Arts Council fundraiser set for Feb. 8, 2019 Update: Raffle went good, combined efforts raised roughly \$3250, which is shared Action Event was lightly attended, the layout of the event was very welcoming, music was great, but need to attract more art enthusiast | | |
| b | Easter Egg-stravaganza weekend s booked, school will provide face painting. Need to recruit face painters | | |
| c | Fundraising for the AED machine | | |

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| 12 | Grants | Appointed To: | Time Frame |
|----|--|----------------------|-------------------|
| a | Grant for the Prairie Valley Preschool has been taken on by Miranda Update: Quotes will be obtained for new cabinets and grant needs to be submitted by April 1 st 2019 | Miranda | Ongoing |
| 13 | New business | Appointed To: | Time Frame |
| | No New Business | | |
| 14 | Next Meeting: March 13 th 6pm April 17 th 6pm May 15 th 6pm | | |
| 15 | In Camera Session Motioned by: Miranda Out Camera Session Motioned by: Lara Second by: Miranda Passed by: All | | |
| 16 | Move to Adjourn meeting at 8:45pm Motion By: Lara Seconded By: Tania Passed By: All | | |

President

Secretary