



## South Okanagan Montessori School Society

10317 Prairie Valley Road, Summerland, BC V0H 1Z5

Phone: 250 494-7266 Fax: 250 494-7286

www.summerlandmontessori.com

<b>BOARD MEETING MINUTES</b>																																		
Date: February 13, 2019 6:07pm																																		
<b>1.</b>	<table border="1"> <thead> <tr> <th style="text-align: left;"><b>Roll Call:</b></th> <th style="text-align: left;"><b>Position</b></th> <th style="text-align: left;"><b>Attendance</b></th> </tr> </thead> <tbody> <tr> <td>Stephanie Griffiths</td> <td>(President)</td> <td>– present</td> </tr> <tr> <td>Tania Snyders</td> <td>(Vice-President)</td> <td>– present</td> </tr> <tr> <td>Chandra Moffat</td> <td>(Treasurer)</td> <td>– present</td> </tr> <tr> <td>Lara Rudniski</td> <td>(Secretary)</td> <td>– present</td> </tr> <tr> <td>Tamora Davy</td> <td>(Member at Large)</td> <td>– present</td> </tr> <tr> <td>Jason Brown</td> <td>(Member at Large)</td> <td>– present</td> </tr> <tr> <td>Miranda Hildebrandt</td> <td>(Member at Large)</td> <td>– absent</td> </tr> <tr> <td>Karin Potgieter</td> <td>(SOMSS Coordinator)</td> <td>– present</td> </tr> <tr> <td>Ms Jenny</td> <td>(Acting Head of School)</td> <td>– present</td> </tr> <tr> <td>Ms Shandel</td> <td>(Acting Head of Operations &amp; Curriculum)</td> <td>– present</td> </tr> </tbody> </table>	<b>Roll Call:</b>	<b>Position</b>	<b>Attendance</b>	Stephanie Griffiths	(President)	– present	Tania Snyders	(Vice-President)	– present	Chandra Moffat	(Treasurer)	– present	Lara Rudniski	(Secretary)	– present	Tamora Davy	(Member at Large)	– present	Jason Brown	(Member at Large)	– present	Miranda Hildebrandt	(Member at Large)	– absent	Karin Potgieter	(SOMSS Coordinator)	– present	Ms Jenny	(Acting Head of School)	– present	Ms Shandel	(Acting Head of Operations & Curriculum)	– present
<b>Roll Call:</b>	<b>Position</b>	<b>Attendance</b>																																
Stephanie Griffiths	(President)	– present																																
Tania Snyders	(Vice-President)	– present																																
Chandra Moffat	(Treasurer)	– present																																
Lara Rudniski	(Secretary)	– present																																
Tamora Davy	(Member at Large)	– present																																
Jason Brown	(Member at Large)	– present																																
Miranda Hildebrandt	(Member at Large)	– absent																																
Karin Potgieter	(SOMSS Coordinator)	– present																																
Ms Jenny	(Acting Head of School)	– present																																
Ms Shandel	(Acting Head of Operations & Curriculum)	– present																																
<b>2</b>	<p><b>Motion: To Accept Agenda</b>            Motion By: Tania            Seconded By: Jason            Passed By: All</p>																																	
<b>3</b>	<p><b>Motion: To Approve the Minutes from Jan. 16<sup>th</sup>, 2019</b>            Motion By: Jason            Seconded By: Miranda            Passed By: All</p>																																	
<b>b</b>	<p><b>Acknowledge New Members nominated herself for Acting Treasurer</b>            Chandra Moffat</p>																																	
<b>4</b>	<p><b>Motion: To Approve Completed Items during Jan. 16<sup>th</sup> Meeting</b>            Motion By: Lara            Seconded By: Tania            Passed By: All</p>																																	
<b>5</b>	<p><b>Items Completed/Closed during Feb. 13<sup>th</sup>, 2019 Meeting</b></p>																																	
<b>a</b>	Completed																																	

## BOARD MEETING MINUTES

Date: February 13, 2019

<b>6</b>	<b>Ongoing Items</b>		
a	Online school and grant calendar has been created and is being populated.		Tabled
b	Stephanie will monitor the successful and unsuccessful grant applications.		Tabled
c	<b>Program promotion</b> <b>Table this Action:</b> French video production. <b>Table this Action:</b> "Get to know my family" questionnaire for all students.		Tabled
d	Painting quotes for exterior frames and staircases <b>Update:</b> Unable to find volunteers to paint <b>Action:</b> <i>Obtain quotes and then lock in a contractor for spring 2019</i>		Tabled
<b>7</b>	<b>Business/ Unfinished Arising from the Previous Minutes:</b>	<b>Appointed To:</b>	<b>Time Frame</b>
a	<b>Strategic Planning Discussion</b> <b>ACTION:</b> <i>Tamora has collected a few testimonials from Ms Jenny and will post on website</i>	Jenny Tamora	Next Meeting
b	<b>Rental Property at 10309 Prairie Valley Rd:</b> <b>Action:</b> <i>Move the rezoning forward to facilitate the childcare facility.</i>	Stephanie Lara Karin Jason	<i>Sept. 2019</i>
<b>8</b>	<b>Head of School Report</b> (see attached document Dated Feb. 13 2019)		
<b>9</b>	<b>Coordinator's Report</b> (see report attached Dated Feb. 13 2019)		
a	<b>Move to purchase the domain name Summerland Early Learning Centre</b> Motioned by: Tamora Second by: Jason Passed by: All		
Tamora left at 7:30pm			
<b>10</b>	<b>Financial Report:</b> Deferred to next month		
b	Continue investigating how to access Gaming Account for Victoria trip		
<b>11</b>	<b>Event Committee &amp; Fundraising:</b>		
	Fundraising - The Arts Council fundraiser set for Feb. 8, 2019 Update: Raffle went good, combined efforts raised roughly \$3250, which is shared Action Event was lightly attended, the layout of the event was very welcoming, music was great, but need to attract more art enthusiast		
a	Easter Egg-stravaganza weekend s booked, school will provide face painting. Need to recruit artists		
b	Fundraising for the AED machine		

## BOARD MEETING MINUTES

Date: February 13, 2019

12	<b>Grants</b>	<b>Appointed To:</b>	<b>Time Frame</b>
a	Grant for the Prairie Valley Preschool has been taken on by Miranda <b>Update:</b> Quotes will be obtained for new cabinets and grant needs to be submitted by April 1 <sup>st</sup> 2019	Miranda	Ongoing
13	<b>New business</b>	<b>Appointed To:</b>	<b>Time Frame</b>
	No New Business		
14	<b>Next Meeting:</b> March 13 <sup>th</sup> 6pm                      April 17 <sup>th</sup> 6pm                      May 15 <sup>th</sup> 6pm		
15	<b>In Camera Session</b> Motioned by: Miranda <b>Out Camera Session</b> Motioned by: Lara Second by: Miranda Passed by: All		
16	<b>Move to Adjourn meeting at pm</b> Motion By: Seconded By: Passed By: All		

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary